

## Registration of non-commercial small society lottery

Regulations 3(1)(a) of the Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007.

**The completed form is to be emailed to West Suffolk Council Customer Services**

Please submit your form to [customer.services@westsuffolk.gov.uk](mailto:customer.services@westsuffolk.gov.uk). Any documentation submitted by post will not be accepted and the council will not accept liability for the loss of any documentation submitted via post.

### Section A – Details of society applying for registration

<b>Name of society</b>	
<b>Address of office or head office of society (including postcode)</b>	
<b>Telephone number of society</b>	
<b>Please state the purpose(s) for which the society is established and conducted</b>	
<b>If the society is a registered charity, please give the society's unique charity registration number</b>	
<b>Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of this application?</b>	Yes                      No
<b>If the answer to the above question is yes, has the operating licence been revoked in the period of five years ending with the date of this application?</b>	Yes                      No

<p><b>If the answer to the above question yes, please state the reasons for revocation and enclose a copy of the notice of revocation of one is available.</b></p>	
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<p><b>Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application?</b></p>	<p>Yes                      No</p>
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**Section B – General information about the person applying on behalf of society**

Name	
Capacity	
Address (including postcode)	
Telephone number	
Email address	

**Section C – Contact details for correspondence associated with this application**

<p>14. Please tick one box as appropriate to indicate address for correspondence in relation to this application</p>	
<p>Address in section A</p>	<p>Address in section B</p>

**Section D – Declarations**

<p><b>I make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society.</b></p>	
<p><b>I have paid the online registration fee of £40, payment reference number:</b></p>	
<p style="text-align: center;"><a href="#"><u>West Suffolk - Adelante Smart pay</u></a></p>	
<p><b>I confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.</b></p>	
<p><b>Signed or Printed</b></p>	<p><b>Date</b></p>
<p><b>Designation</b></p>	<p><b>Print Name</b></p>

## Notes

Note to societies applying for registration.

The application will be refused if in the period of five years ending with the date of the application.

- (a) an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or
- (b) an application for an operating licence made by the society has been refused.

The application may be refused if the local authority finds that

- (a) the society is not a non-commercial society,
- (b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or if information provided in or with the application is false or misleading.

**West Suffolk Council will capture and store information in this form so that the requested service can be provided. All personal information will be processed, protected, and disposed of in accordance with the UK General Data Protection Regulation and the Data Protection Act 2018 and will only be used to deliver or improve our services. We will not disclose any personal information to any other third parties unless required to do so by law or we have your consent to do so. For more information on how we do this and your rights in regard to your personal information and how to access it, visit our website [How we use your information](#)**