

## Person specification

### Senior Energy and Sustainability Officer

### Band 6

Criteria	Attributes	Method of assessment
<b>Knowledge</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Energy surveying and assessments (domestic and commercial)</li> <li>• Possess knowledge and experience in managing the specification, procurement, installation and aftercare of renewable energy or EV charging installations.</li> <li>• Possess knowledge and experience in using building energy performance assessment and techniques.</li> </ul>	Application, interview
<b>Experience</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Working experience and knowledge of renewable energy technologies and the current market.</li> <li>• Experience in a technically relevant business environment, including developing business cases.</li> <li>• Building/energy surveying experience</li> <li>• Project management experience with particular reference to renewable energy or EV charging projects.</li> <li>• Experience of dealing with contractors from a range of sectors including construction, property, and energy.</li> </ul>	Application, interview

<p><b>Skills and abilities</b></p>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Flexible approach and willingness to acquire new skills.</li> <li>• Highly self-motivated, commercially aware and delivery focussed.</li> <li>• Attention to details with problem solving abilities.</li> <li>• Excellent interpersonal, written, and oral communication skills.</li> <li>• Competence in the use of IT, including data analysis.</li> <li>• Ability to prioritise and execute tasks in a high pressure environment and make sound decisions.</li> <li>• Able to communicate in user friendly language.</li> <li>• Have a strong customer service focus.</li> </ul>	<p>Application, test, interview</p>
<p><b>Qualifications</b></p>	<p>Membership or eligible for membership of relevant professional institution or body.</p> <p>Degree educated in relevant subject area.</p>	<p>Application, documentary evidence</p>

**Date: September 2024**