

## Thriving Communities Fund Application Form

Before completing this form, please read the [Thriving Communities Guidance document](#)

### Section 1. Organisation details

|                      |  |  |  |
|----------------------|--|--|--|
| Organisation         |  |  |  |
| Main contact name    |  |  |  |
| Organisation address |  |  |  |
| Postcode             |  |  |  |
| Email address        |  |  |  |
| Telephone number     |  |  |  |
| Website address      |  |  |  |
| Social media links   |  |  |  |
| Type of organisation |  |  |  |

**1.1 Which fund are you applying for?**

Clubs and groups (£2,000 - £8,000)

Communities and organisations (£8,001 - £20,000)

**1.2 What is the total amount of the funding request?**

£

**1.3 Which local authority area(s) does your organisation currently work in?**

**1.4 Which West Suffolk Council officers or councillors have you already engaged with?**

More information on how to contact [councillors](#)

More information on how to contact [families and communities officers](#)

## Section 2. Project details

### 2.1 Name or title of project

### 2.2 What will the project deliver?

### 2.3 Which of the Thriving Communities actions does your project meet?

Activities and advice for residents facing challenges as a result of the cost-of- living crisis

Youth engagement opportunities, activities and support across the district

Building on cross-Suffolk work to ensure residents have access to food

Develop opportunities for residents to participate in health and wellbeing activities

Improve community safety, including antisocial behaviour, County Lines and criminal exploitation

### 2.4 How does the project meet the criteria?

Please be specific and include as much detail as possible.

My project meets the environmental ambitions of West Suffolk council

### 2.5 Please estimate how many people will benefit from your project on annual basis, and how?

This will be recorded as outputs of the project.

**2.6 What evidence do you have that there is a need for this project?**

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**2.7 What other organisations are you currently working with or planning to work with on this project?**

| Name of organisation | Relationship |
|----------------------|--------------|
|                      |              |
|                      |              |
|                      |              |

**2.8 What, if any, role have users and/or the community had in developing this project?**

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**2.9 What are the expected outcomes of the project and how will these be evaluated and evidenced?**

|  |
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**2.10 Is this funding part of an ongoing project?**

|     |  |    |  |
|-----|--|----|--|
| Yes |  | No |  |
|-----|--|----|--|

If yes, please provide details of the ongoing project.

|  |
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### 2.11 For what period will our funding be used?

Please note the timeline for funding is from April 2025 onwards, if you are applying for two years funding you may be restricted from applying for further funding until the 2027-28 application window.

|            |  |          |  |
|------------|--|----------|--|
| Start date |  | End date |  |
|------------|--|----------|--|

### 2.12 What is the expected legacy of the project after the end of the grant period?

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### 2.13 How will you ensure the project is accessible to all relevant individuals and groups, particularly with regards to equality and inclusion legislation?

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## Section 3. Financial details

You may be contacted by a member of the Families and Communities team if further financial information is required.

### 3.1 Breakdown of costs

| Item                          | Amount | Notes                      |
|-------------------------------|--------|----------------------------|
| Delivery staff costs          | £      | Hourly rate x hours worked |
| Support staff costs           | £      | Hourly rate x hours worked |
| Operational costs             | £      |                            |
| Overhead costs                | £      |                            |
| Capital costs                 | £      |                            |
| Publicity and marketing costs | £      |                            |
| Volunteer costs               | £      |                            |
| Other costs                   | £      |                            |
|                               | £      |                            |
|                               | £      |                            |
| Total                         | £      |                            |

### 3.2 Breakdown of funding received

Please use the blank boxes to detail any other matched funding the project has received.

| Funder               | Amount | Notes                     |
|----------------------|--------|---------------------------|
| West Suffolk Council | £      | Thriving Communities Fund |
|                      | £      |                           |
|                      | £      |                           |
| Total                | £      |                           |

### 3.3 Breakdown of funding applied for

Please use the blank boxes to detail any other matched funding the project has applied for but has not yet been granted.

| Funder | Amount | Notes and decision date |
|--------|--------|-------------------------|
|        | £      |                         |
|        | £      |                         |
|        | £      |                         |
| Total  | £      |                         |

### 3.4 Breakdown of unsuccessful funding requests

Please use the blank boxes to detail any other matched funding the project has applied for but not been granted.

| Funder | Amount | Notes |
|--------|--------|-------|
|        | £      |       |
|        | £      |       |
|        | £      |       |
| Total  | £      |       |

### 3.5 Breakdown of in-kind receipts (a) calculation in guidance

| Type                    | Amount | Notes                |
|-------------------------|--------|----------------------|
| Value of volunteer time | £      | Hours x minimum wage |
|                         | £      |                      |
|                         | £      |                      |
|                         | £      |                      |
| Total                   | £      |                      |

### 3.6 What was your organisation's total income for the last financial year? (your branch if part of a larger organisation)

|   |
|---|
| £ |
|---|

**3.7 What was your organisation's total expenditure for the last financial year?**

(your branch if part of a larger organisation)

|   |
|---|
| £ |
|---|

**3.8 What are your organisation's current unrestricted reserves or savings?**

(your branch if a larger organisation)

|   |
|---|
| £ |
|---|

**3.9 Please indicate below any ringfenced funding from your reserves so we can discount any restricted reserves.**

| Ringfenced purpose | Amount | Notes |
|--------------------|--------|-------|
|                    | £      |       |
|                    | £      |       |
|                    | £      |       |
| Total              | £      |       |

**3.10 Does your organisation have more than six months running costs?**

|     |  |    |  |
|-----|--|----|--|
| Yes |  | No |  |
|-----|--|----|--|

**3.11 If West Suffolk Council offered a proportion of the project costs what would happen?**

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Please complete the second section of the form online - [Thriving Communities Fund application form - part 2](#)

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For more information, see [How we use your information](#)